

Barista

Job Specification

September 2023

The Apron is Chequer Mead's coffee shop come casual dining come bar experience for the public and theatre goers. Our menus are varied and focus on local produce where possible. The Apron hosts occasional music events and has a large garden which is very popular in the summer months.

Chequer Mead hosts over 250 events per year both in the main auditorium and throughout the venue. The theatre offers a mixed programme of professional and community events and hosts many other events across the year.



Theatre Auditorium

We are looking for enthusiastic individuals to join our catering team. We are looking for candidates who have a great working attitude, would enjoy customer-facing role and have a passion for food. Previous barista experience is not essential, but past experience in a hospitality setting is a bonus.

The role includes serving customers food and drinks, some table service and other general duties. For those wishing to progress further, there are always opportunities to assist our chefs in the kitchen.

In addition, all staff within the catering team play a part in ensuring our hygiene levels are kept to an excellent standard and stock control and health and safety measures are monitored at all times.

The successful candidates will be able to show excellent communication skills and have a great attitude towards customer service.

As is the nature of the entertainment and hospitality businesses, this position has regular evening and weekend shifts available.



Outside Chequer Mead

Role responsible to: Catering Manager.

Responsible for: None.

Status: Permanent.

Employment is subject to a six-month probationary period.

Salary: £11.00 p/h + paid holiday

Shifts: Regular. For discussion on application.



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| Requirements | Essential | Desirable |
|-------------------------------------|--|--|
| Knowledge and Skills | <ul style="list-style-type: none"> • Excellent customer service skills • Good writing and communication skills including on the telephone • Good computer skills | <ul style="list-style-type: none"> • Experience in a commercial kitchen environment at any level |
| Experience | <ul style="list-style-type: none"> • Working in a customer facing role, ideally within the café/bar/restaurant or retail environment | <ul style="list-style-type: none"> • Barista/espresso coffee making experience in a professional environment • Previous experience with Zonal or other ePOS till systems |
| Education and Qualifications | <ul style="list-style-type: none"> • Educated to a minimum of GCSE or equivalent standard with a minimum of 5 GCSEs or equivalent | <ul style="list-style-type: none"> • First Aid At Work • Fire Marshal Training • Food Safety and Hygiene Level 2 • Barista Training |
| Personal | <ul style="list-style-type: none"> • Friendly and helpful • Organised with attention to detail • Ability to work as a team or independently • Able to undertake physical lifting • Absolute trustworthiness in relation to the handling of cash • Ability to work under pressure | <ul style="list-style-type: none"> • Interest in the theatre and arts |



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Specific Job Responsibilities and Tasks

The following list is not exhaustive and subject to change as the business needs grow and develop.

- Serve customers to a high standard, being knowledgeable of our product lines, some of which include
 - Hot and cold drinks
 - Snacks and bakery items
 - Sandwiches and light lunches
 - Hot food
- Serve customers at tables when required
- Prepare basic menu items, following direction and training from the catering manager, if opted.
- Act as a kitchen porter where required, including washing of dishes
- Assist with keeping food hygiene levels to a high standard throughout the kitchen and serving areas
- Cash up the tills at the end of service, run Z reports and collate receipts at the end of day for banking
- Be comfortable and flexible to work both front of house as well as taking part in some basic kitchen activities
- Assist with the cleaning programme where required
- Ensure you offer excellent customer service to all customers
- Maintain friendly relationships with customers to increase loyalty and boost our reputation
- Assist with functions and special events that require catering within the venue

Please note that the role is not limited to this description and may vary according to the needs of the venue.

Benefits

- Employee Assistance Programme (EAP)
- On-site Parking
- Staff discount on all food and soft drinks from The Apron
- Uniform (partial)

For more information or an informal chat please contact Christina Norman
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To apply please send your CV and an introductory e-mail to Christina Norman
E-mail: christina@chequermead.co.uk

